**Team Contract**

Team Name: **5CS05** Date: **17/01/2021**

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| GOALS: What are our team goals for this project?  What do we want to accomplish? What skills do we want to develop or refine? |
| We want to gain practical experience in working in software development project team and gain professional skills such as standards of conduct, managing the project within the time frame and communicating efficiently. We would like to learn more about OOB, Java, DBMS, UI/UX and other techniques/languages that would help us create a fully working application. |
| EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.? |
| To manage a software development project attendance is key, in regard to meetings, preparation and communication. With a lack of attendance this can cause encounters of confusion for one not doing their task, due to the lack of communication. This causes the other group members to lag behind which can cause the project to be lacking in quality. We will expect everyone to contribute effectively to the development of this project by attending all classes and meetings and by communicating with the rest of the members of the group. To ensure high quality of work, we will constantly check each other’s work and get/give feedback. |
| POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations? |
| To keep the project and its team in good order, certain rules would be a great method to keep the project in order and gain linear progress. A rule could be to meet at a certain time each week via a communication software such as Skype so the team can catch up with the latest ideas and updates, so the group can evaluate and give feedback on. In these meetings we will expect everyone to be present and contribute effectively. At the end of each meeting, we will set goals/expectations for the next week. |
| CONSEQUENCES: How will we address non-performance in regard to these goals, expectations, policies and procedures? |
| When it comes to the non-performance of the group members, we must act with a professional, calm mindset and approach the situation logically. We will discus it in the group and help the team member as much as possible. If we can’t solve the issue within the group, we will report to the tutor. |

We share these goals and expectations, and agree to these policies, procedures, and consequences.

Omar Ahmed

Team member name

Calixto Vivas Prado

Team member name

Dimitar Petrov

Team member name

Team member name